

Installation of a Solid Fuel or Domestic Oil Heater Checklist

Advisory Notes

- As from 1 January 2022, all applications for Solid Fuel or Domestic Oil Heaters are required to be lodged via the **NSW Planning Portal** - [Welcome to the NSW Planning Portal | Planning Portal - Department of Planning and Environment](#)
- If you require assistance with your application, please contact Council's Customer Service on 9330 6400 (8.30am-5.00pm Monday to Friday).

Application Checklist

Please ensure the following are provided with the application to avoid delay in assessment of the application:

- Provide plans and include:
 - The scale of 1:100 True North Point
 - The location (street number and name)
 - Setbacks of residential floor plan / footprint to site boundaries
 - Room layout and the location of proposed system to be installed
 - Location of chimney and height extended from roof
- Information on the proposed system to be installed including:
 - Name of proposed system
 - Model of proposed system
 - AS/NZS4012:2014 and AS/NZS4012:2014
 - Details of Installer, ie Name, Address, Phone, Email, ABN

