

## PLANNING PROPOSAL PRE- LODGEMENT MEETING FORM

PRINT FORM

### About this Form

This form is to be used to request pre-lodgement consultation with Council's Strategic Planning Section prior to lodging a planning proposal application. Information provided on this form will assist in meeting preparation. Applicants will be contacted to arrange of suitable meeting time.

Council encourages prospective applicants to discuss their proposals with the Strategic Planning Section as early as possible and to seek feedback on matters that are specific to their proposal.

### Applicant Details

Date of Application:	Applicant's Reference / Project Reference:
Title: <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other: Please specify:	
Applicant's Name:	Phone/Mobile Contact:
Company name:	ABN / ACN:
Company address:	
Suburb:	Postcode:
E-mail address:	
Signature of Applicant	Date
The Applicant must sign and when the Applicant is a company, the company seal must be affixed.	

### Planning Proposal Property Details

Unit/Street No.	Street:
Suburb:	Post Code:
Lot / DP / SP No(s):	
Additional Details:	
Owners Name:	
Company Name (if applicable):	

Description of Planning Proposal	
Have you provided a set of plans and any land use concepts?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Current Use

Meeting Attendees	
Name:	Company/Position:
Name:	Company/Position:
Name:	Company/Position:
Name:	Company/Position:

Political Donations and Gifts	
Have you or an associate made a reportable political donation or gift within the previous two years?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p><i>In accordance with the requirements of the Local Government &amp; Planning Legislation Amendment (Political Donations) Act 2008, the applicant must disclose donations of \$1,000 or more made to or for the benefit of a political party, an elected member or a group of candidates within two years before the application is made. The disclosure requirements continue to apply until the application is determined. A person making an application to a Council must also disclose gifts to employees of that Council. This also applies to associates of the Applicant.</i></p> <p><i>If you or anyone associated with you have made a reportable political donation or gift within the period of two years, please complete a Political Donations and Gifts Disclosure Statement. These are available on Council's website.</i></p>	

Conflict of Interest	
Are you an employee of Georges River Council, contractor or Councillor or do you have an affiliation with a Council officer or Councillor by way of family, close personal friendship or business interest?	<input type="checkbox"/> No <input type="checkbox"/> Yes, provide details

Declaration	
I declare that all the information given is true and correct.	
Signature:	
Name	Date
<input type="checkbox"/> I consent to Council copying this planning proposal, and any supporting material, for the purpose of obtaining public comment and/or making the information available under the provisions of Section 6 of the Government Information (Public Access) Act 2009 and Schedule 1 of the Government Information (Public Access) Regulation 2009 which includes publishing this information electronically on Council's website.	

Fees	
Fees payable for a Planning Proposal Prep-Lodgement Meeting are detailed in the Georges River Fees and Charges policy (2018/19)  Payments can be made by cash, cheque, EFTPOS and some credit cards (subject to a fee). Do not post cash. It is best to confirm the fee amounts before payment. Dishonoured cheques will result in an application being cancelled.	<input type="checkbox"/> Yes, payment of the applicable fees is provided

**Submit**

This form will be submitted online.

**Print form**

Printed form can be submitted in person at Hurstville Service Centre, MacMahon Street, Hurstville or posted to Georges River Council, PO Box 205, Hurstville NSW 1481

The details provided in this form may contain information that is personal information, which identifies you etc., for the purposes of the Privacy and Personal Information Protection Act 1998. The purpose of collecting this information is to enable the Council to consider matters under related legislation, issue related documentation where required and other associated matters as provided by law and will be utilised by Council officers in assessing the proposal and other associated activities. The information may also be made available to other persons where such access is in accordance with the relevant regulations and requirements in this regard. The submission of personal information in this case is required by law and if not provided (wholly or in part) may affect or prevent consideration of the matter by Council. The information will ultimately be stored in Council's record system.



## Planning Proposal Pre-Lodgement Application – Checklist

This checklist is to be completed by the applicant and a member of Council's Strategic Planning Section.

	Applicant	Council
<b>Preparation</b>		
Are you familiar with the following documents: <ul style="list-style-type: none"><li>• A Guide to Preparing Planning Proposals (NSW Department of Planning and Environment, August 2016)</li><li>• A Guide to Preparing Local Environmental Plans (NSW Department of Planning and Environment, August 2016)</li></ul>	<input type="checkbox"/> Yes <input type="checkbox"/> Yes	
<b>Pre-Lodgement Meeting</b>		
Is the property address clearly identified, including Lot and DP/SP No(s)?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Are the requested changes to the Hurstville LEP 2012 <u>or</u> Kogarah LEP 2012 clearly described? Including any consequential changes to an applicable DCP.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Documents</b>		
Have you provided a set of plans and any land use concepts?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Land Owners</b>		
Are you the land owner?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Have you consulted with all land owners?	<input type="checkbox"/> Yes <input type="checkbox"/> No	

