

Fundraising Application

Office Use only: ___/___/___ Amount Paid: \$ Receipt No:

Advisory Notes

- An incomplete form may result in rejection of your application. Please refer to the "Application Checklist" attached to ensure all required documents are provided prior to submitting this application.
 - Application fee must accompany application – Refer to Schedule of fees and charges
- For advice please contact Customer Service on (02) 9330 6400 (8.30am-5.00pm Monday to Friday)

Applicant Details

CSO Checked

Organisation Name:

ABN:

Charity Registration Number:

Primary Contact Person:

Position:

Mailing Address

Suburb

Phone:

Mobile No:

Postcode:

E-mail address:

If Applicant is a Company: Application form must be signed by 2 directors or a director and the company secretary. In the case of a proprietary company that has a sole director, that director only must sign and must indicate that he/she is the sole director.

Signature:

Date:

Position:

Signature:

Date:

Position:

Location of proposed activity

Hurstville City Centre Diment Way (Hurstville Plaza)

Hurstville City Centre Palm Court Car park

Lugarno – Chivers Hill Shopping Centre

Mortdale – Cnr Morts Road and Pitt Street

Oatley West – Mulga Road Shopping Centre

Peakhurst – Pindari Road Shopping Centre

Penshurst – Outside the IGA Supermarket in Bridge Street

Riverwood – Belmore Road south side of the railway line near Riverwood

Plaza Riverwood – Belmore Road north side the railway line near Moratai

Avenue Kogarah Library - Kogarah Town Square

Former Kogarah Civic Centre - corner of Belgrave Street and Post office lane

Kogarah Train Station - Railway Parade street front

Other

Details of Proposed Activity

Street Stall Non-commercial organisation
 Street Stall Commercial Organisation
 Street Stall/Public gathering for electioneering or political purposes
 Distribution of promotional material
 Busking
 Street Banner
 Other

Date of Event/Activity	Time required	Start	End
Description of Proposed Activity:			

What to Include with your Application

	Provided	N/A
Certificate of Currency for public liability insurance for \$20 million noting Council as an interested party in relation to personal injury and property damage		
A 'mud map' of the event area showing the location of proposed tables, chairs, banners or signage (if applicable).		
Details of any planned food vending services that are likely to be associated with the event, e.g. BBQ, morning or afternoon tea, or sample food products (if applicable).		
Temporary Food Premises Application Form (if applicable)		
Details of entertainment, crowd control, traffic control and security measures and waste management provisions (if applicable).		
State Transit Authority approval for activities near Railway Stations (if applicable).		
NSW Police Service approval to hold a political rally or public assembly (if applicable).		
RTA (Roads and Traffic Authority) for permission to close a public road (if applicable).		
WorkCover Authority of NSW approval– if carnival rides or other amusement devices will be used (if applicable).		
WorkCover Authority of NSW permit if fireworks are planned as part of the event (if applicable).		
Relevant energy provider notification details (if applicable)		
Relevant registration or certification documents for charity/not for profit organisations		



Conditions of approval
Applicants must be able to demonstrate that such activities will contribute to an active street life, provide information, awareness, or services of interest or benefit to general community and that these activities will not cause offence or conflict with accepted community standards.
The organisation must apply to Council for approval at least four weeks (20 working days) prior to the proposed activity.
On the day of the activity the organisation must display or have available for inspection a Council permit or letter and other approving bodies as required stating that permission for the activity has been granted. .
Approved organisations may apply for a maximum of 12 occasions over a 12 month period and not more than 1 occasion per month.
No more than one group will be permitted to occupy a designated area at any one time.
The organisation must keep the area free of waste
Delegated authority to approve streets stalls will be the responsibility of designated Council Officers.

Printed form can be submitted in person at Hurstville or Kogarah Service Centres, emailed to mail@georgesriver.nsw.gov.au or it can be posted via the postal address Georges River Council, PO Box 205, Hurstville NSW 1481

Privacy Notice

Georges River Council is required under the *Privacy and Personal Information Protection Act 1998* to collect, maintain and use your personal information in accordance with the Information Privacy Principles. Your personal information is being collected to process your application. Council may use your personal information for the purposes of processing your application. Council is regarded as the agency that holds the information and will not disclose your personal information without your consent unless authorised or required by law. You may apply to access or amend your information by contacting Council on 9330 6400 or at mail@georgesriver.nsw.gov.au.

