

Business Use of Footpath Application

You can use this form to apply to operate on Council owned and managed Road Reserve within the Georges River Council Local Government Area.

Office Use only: ____/____/____ Amount Paid: \$ Receipt No:

Advisory Notes

- An incomplete form may result in the delay in receiving approval.
- Approval is subject to compliance with legislative requirements.
- Application Form must be submitted at least four weeks prior to trading.
- Please refer to "Application Checklist" of this application to ensure all required documents are provided prior to submitting this application. Failure to do so may delay the assessment process.

For advice please contact Customer Service on (02) 9330 6400 (8.30am-5.00pm Monday to Friday)

Purpose of Application

New Business	New Owner	Change of Business Name	Renewal
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Other (please provide details):

Site proposal

Outdoor display of goods	Outdoor Dining	A-Frame
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Other (please provide details):

Area Proposed for use (m²):

Number of displays:	Number of chairs:	Number of tables:
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Proposed hours of operation:

Business Details

Business Name:

ABN / ACN:

Business Site Address:

Has your food business been registered with council?	Yes	No	N/A
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Food businesses must be registered with council prior to lodgement of this application form. To register your business please complete the application form here:

<https://www.georgesriver.nsw.gov.au/Council/Online-Forms/Food-Premises-Registration> .

Applicant Details

CSO Checked

Name:

Street Address:

Suburb:

Postcode:

Phone No:

Mobile No:

E-mail address:

Signature:

Date:

Position:

Owner Details		CSO Checked
Company Name:		
Name:	Name	
Postal Address:	Postal Address:	
Suburb:	Suburb:	
Contact Number:	Contact number:	
E-mail address:	E-mail address:	
As the owner(s) of the property subject to this application I/we consent to the lodgement of this application and to Council entering the property for assessing the application and compliance with any approval which may be issued by Council.		
If the Owner is a Company: The application form must be signed by 2 directors or a director and the company secretary. In the case of a proprietary company that has a sole director, that director only must sign and must indicate that he/she is the sole director.		
Signature:		
Position:	Date:	
Signature		
Position:	Date:	

Application checklist	
The following items must be submitted with this application:	
A site plan of the proposed business use of the footpath area drawn to scale (1:100 or 1:200) indicating: <ul style="list-style-type: none"> - Location of side and front boundaries of the applicant's property and kerb line; - Dimensions, boundaries and area (in square metres) of the proposed outdoor seating/display area; - Number and location of proposed tables, chairs and planter boxes in the outdoor area; - Location of all doorways and service openings; - Location and details of any parking restrictions applying at the kerb; - Proximity of pedestrian or vehicular entrances serving the adjoining buildings; and - Location of all free-standing items on the street such as bus stops, post office boxes, power poles, street furniture, rubbish bins, parking/street signs or other similar items adjacent to the site. 	
A copy of the applicant's current drivers licence or proof of identification e.g. passport	
A copy of current lease documentation (Front page only)	
Photograph of furniture that is to be placed on the footpath	
Copy of certificate of currency of public liability insurance (minimum \$20 million) indemnifying Georges river council	

Printed form can be submitted via email to mail@georgesriver.nsw.gov.au , in person at Hurstville or Kogarah Service Centres or it can be posted via the postal address Georges River Council, PO Box 205, Hurstville NSW 1481

Privacy Notice

Georges River Council is required under the *Privacy and Personal Information Protection Act 1998* to collect, maintain and use your personal information in accordance with the Information Privacy Principles. Your personal information is being collected to process your application. Council may use your personal information for the purposes of processing your application. Council is regarded as the agency that holds the information and will not disclose your personal information without your consent unless authorised or required by law. You may apply to access or amend your information by contacting Council on 9330 6400 or at mail@georgesriver.nsw.gov.au.





Site Dimensions

- Property boundaries
- Footpath width from outside face of kerb to the building line
- Location of building lines; and
- Width of the building frontage to which the outdoor dining area is associated and entry points to building

Site Features

- Existing trees and street furniture including bench seating, street lighting, bins, drinking bubblers /fountains, bike racks, tactile paving, planter boxes etc. •Existing awnings, overhangs and signage (proposed and existing, including heights)

Topography and Services

- Footpath levels and cross falls
- Existing services (including poles, service pits, stormwater catchments pits in kerb, fire hydrants, post boxes, public telephones etc.) connection points and easements
- Existing vehicle access points

Adjoining Features/Constraints

- Types of businesses on abutting properties and their building lines
- Type and dimensions of car parking (i.e. parallel, diagonal, rear in etc.), if any, provided on the road shoulder adjoining the footpath on which any outdoor dining area is to be located
- Existing pedestrian movement corridors through site
- Any uses which may be sensitive to outdoor dining located in close proximity i.e. ATM's, driveways, loading zones, no standing zone, bus stop or taxi rank.

Proposed Footpath Dining Layout

- Location of proposed tables, chairs, fixed and /or temporary structures, heights of structures, width of walkways
- Proposed number of tables, chairs and umbrellas.



Council Conditions and Considerations

The following information will be required for Council's assessment for permanent outdoor shade structure:

Site Plan

Submission of a site plan showing the location of the proposed shade structure in relation to boundaries, kerb line, shop front access doors, posts, poles, gardens, fences, services, garbage bins, and paved areas etc.

The plan is to include dimensions of any shade structure and proposed distance from the kerb line to the edge of the structure and posts. Note that the distance shall not be less than 600mm from the face of the kerb to the structure.

If possible a Surveyor or Architect should prepare this plan and include existing surface levels.

Stormwater Drainage

Adequate guttering across the shade structure to capture rainwater and downpipes to be installed on the front posts, kerb side. The width of the gutter, size and number of downpipes shall be in accordance with AS/NZS 3500.5 - 2000: "Plumbing Domestic Installations" Code. Downpipes must be discharged into the kerb and gutter.

Structural Adequacy and Serviceability

Support Structure

All support structures to the proposed shade structure (columns/posts, footings, bracing, etc.) shall be certified by a suitably qualified Structural Engineer (Chartered Professional Structural Engineer with the Institution of Engineers, Australia) to comply with the following Codes:

- AS/NZS1170 "Structural Design Actions" • AS/1170 "Minimum Design Loads on Structures"
- AS2870 -1996 "Residential Slabs and Footings- Construction"
- AS 4100 - 1998 "Steel Structures"
- AS4256 "Plastic Roofs and Wall Cladding Materials"

Shade Structure

The pre-fabricated structure shall be certified by the manufacturer that it complies with structural adequacy for wind load (adequate bracing) horizontal and vertical forces including impact loads and the Building Code of Australia.

A copy of the manufacturer's specification is to be supplied to Council for consideration including technical data for the shade structure: system description, system performance, serviceability, design life and maintenance (a copy of manufacturer's service, and/or maintenance instructions).

Separate Structure

The shade structure and its support structure must be fully independent of any ancillary support and must be fixed to suitable footings, secured structurally and must not be fixed onto any existing awnings, buildings, facades or similar.

Other Items for Council's Consideration

- Heating devices;
- Flashing - to be used only for weather protection and not as a structural element;
- Colours - colours are to complement existing streetscape. No advertising permitted;
- Must complement Council's Streetscape Plan for the area;
- Detailed drawings of the shade structure as specified above; and
- Furniture

